

**MINUTES – CITIZENS OVERSIGHT/ FINANCE  
ADVISORY COMMITTEE  
REGULAR MEETING – AUGUST 21, 2018  
VETERANS MEMORIAL HALL – 3:30 P.M.**

MEMBERS PRESENT:	Barbara Spagnola	Chair
	John Martin	Vice-Chairperson
	Dawn Addis	Member
	Bart Beckman	Member
	David Betonte	Member
	Walter Heath	Member
MEMBERS ABSENT:	John Erwin	Member
STAFF PRESENT:	Jennifer Callaway	Finance Director
	Valerie Webb	Senior Accounting Technician

ESTABLISH A QUORUM AND CALL TO ORDER

Chair Spagnola called the meeting to order at 3:30 p.m., with 6 members present.

COMMITTEE MEMBERS ANNOUNCEMENTS & PRESENTATIONS

<https://youtu.be/zwkFDr0zJtw?t=55s>

Board Member Heath - Morro Bay in Bloom will be working on Saturday August 25<sup>th</sup> at Coleman Beach parking lot, sprucing up the landscaping there, 9:00-11:00 am.

PUBLIC COMMENT PERIOD

<https://youtu.be/zwkFDr0zJtw?t=1m28s>

None

A. CONSENT CALENDAR

1. APPROVAL OF MINUTES FOR THE JUNE 23, 2018, JOINT COMMUNITY WORKSHOP
2. APPROVAL OF MINUTES FOR THE JUNE 25, 2018, JOINT ADVISORY COMMITTEE MEETING WRFCAC, CFAC, and PWAB  
Chair Spagnola requested a correction to attendance, Jesse Barron was present.
3. APPROVAL OF MINUTES FOR THE JULY 17, 2018, CITIZENS OVERSIGHT/FINANCE ADVISORY COMMITTEE MEETING  
Board Member Martin requested corrections to item 3 - should read 3<sup>rd</sup> quarter, and other item descriptions to match the agenda verbatim.

Chair Spagnola requested a correction to include the last name of the speaker during public comment section.

<https://youtu.be/zwkFDr0zJtw?t=4m45s>

MOTION: Board Member Addis moved to approve A1, A2, and A3 as submitted with minor corrections as noted. Board Member Heath seconded, and the motion carried 6-0.

B. BUSINESS ITEMS

1. BRIEF FINANCE UPDATE, (Finance Director)

<https://youtu.be/zwkFDr0zJtw?t=5m39s>

The fire engine purchase was approved with a council resolution. The contributions will be \$300,000 from the donation fund; \$20,000 general fund contributions from the vehicle replacement fund; and the remaining \$56,000 from Measure Q. The purchase order system is up and running, being used on a limited basis while staff are trained.

2. PRESENTATION AND DISCUSSION OF OPENGOV TRANSPARENCY PORTAL

<https://youtu.be/zwkFDr0zJtw?t=12m29s>

Committee received presentation and provided input on deployment and training.

3. FISCAL YEAR 2018/19 BUDGET BRIEF, (Finance Director)

<https://youtu.be/zwkFDr0zJtw?t=55m44s>

Committee received the draft FY 2018/19 budget brief and provided feedback on the layout, content, and suggestions on how to distribute.

4. FUTURE AGENDA ITEMS

<https://youtu.be/zwkFDr0zJtw?t=1h17m52s>

Second draft of budget brief brochure  
4<sup>th</sup> quarter investment report

C. SCHEDULE NEXT MEETING

The next Regular Meeting of the Citizens Finance Advisory Committee is scheduled for Tuesday, September 18, 2018.

D. ADJOURNMENT

The meeting adjourned at 5:10 p.m.

Recorded by:  
Valerie Webb